**Collingwood Primary School: Progression in punctuation** 

Skills are to be taught according **to stage, not age**. Where a child may be below ARE, previous skills will need to be addressed in allotted order and where a child may be beyond ARE, skills from the subsequent year group or later in the year can be introduced.

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| **Year**  | **Autumn** | **Spring** | **Summer** |
| **Nursery** |  | * Invite children to write their letter sound for their name.
 | * Children to write their own name independently with a capital.
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| **Reception** | * Children to write their own name independently with a capital.
 | * Use finger spaces between words.
* Invite children to try putting a capital letter at the start of their writing and a full stop at the end.
 | * Children to use a capital letter at the start of their writing and a full stop at the end.
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| **Year 1** | * Consolidate Reception objectives.
* Use capital letters and full stops to punctuate a simple sentence.
* Use finger spaces between words.
 | * Use capital letters for names.
* Use capital letters for the personal pronoun ‘I’.
 | * Begin to use a question mark and exclamation mark.
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| **Year 2** | * Consolidate Y1 objectives.
* Use question and exclamation marks.
 | * Begin to use commas in a list.
 | * Begin to use apostrophes for contraction.
* Begin to use apostrophes to mark singular possession e.g. *the girl’s shoes.*
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| **Year 3** | * Consolidate Y2 objectives.
* Begin to understand how inverted commas are used and begin to use them.
 | * Uses apostrophes for contractions.
* Use apostrophes to mark singular possession e.g. *the girl’s shoes.*
 | * Consolidate prior objectives.
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| **Year 4** | * Consolidate Y3 objectives.
* Use inverted commas.
* Introduce speech punctuation inside inverted commas (5 finger speech - sticky learning)
 | * Further use of commas accurately to separate clauses.
* Use commas after a fronted adverbial.
 | * Use apostrophes for plural possession e.g. *the girls’ shoes.*
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| **Year 5** | * Consolidate Y4 objectives.
* Introduce brackets, dashes & commas for parenthesis.
 | * Begin to use an ellipsis.
* Use commas to clarify meaning and avoid ambiguity.
 | * Introduce using a dash to show an interruption in speech in stories and playscripts.
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| **Year 6** | * Consolidate Y5 objectives.
* Use colons to introduce a list.
* Use semi colons to separate items in a list.
* Use parenthesis to separate clauses.
* Punctuation of bullet points to list information
 | * Use colons and semi colons mark the boundary between independent clauses.
* Use semi colons to separate clauses
* Understand how hyphens avoid ambiguity
 | * Consolidate prior objectives.
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